

GULF COAST PAINT HORSE CLUB, INC
RULES OF ORDER
As amended 12/06/2006

Financial Affairs – The Gulf Coast Paint Horse Club shall conduct its affairs on the calendar year basis to begin January 1 and end on the last day of December. The club Secretary and/or Treasurer shall give a detailed financial report of income and expenses at each membership meeting. There shall be an audit each year (preferably in January) by a committee that has been appointed by the incoming President. The Ways and Means Committee is responsible for submitting to the general membership a proforma financial statement for the period May 1 through April 30 the following year. A preliminary statement will be presented to the general membership on or before April 15 for review and will adhere to the financial parameters established and voted upon. All fund raising committees shall submit a complete set of financial records to the Ways and Means Committee within 60 days of the fund raising activity (i.e., sale, futurity, show, etc.)

Committees - All committee members shall be appointed by incoming President each year by January 1. There shall be a minimum of one (1) member of the Board of Directors on each committee. In the case of the sale and/or futurity committees, a member of the Board of Directors will serve a term of two (2) years. These members will report the process of the committee at each Board of Directors meeting. A yearly formal plan will be submitted to the Board of Directors for approval prior to receiving club funds for the committee's initial operation that year. The President will maintain an ex-officio position on all committees.

2007 GCPHC Committees and Chairpersons

ADVERTISING	Becky George
AWARDS & SPORTSMANSHIP	Sally Griffin
BANQUET	John Spenn
BYLAWS & RULES	Kevin Smith
FUTURITY / STALLION AUCTION	Kevin Smith
NOMINATING	Board of Directors
PROMOTION, MEMBERSHIP & HOSPITALITY	John Spenn
SHOW & JUDGES	Denise Armstrong
WAYS & MEANS	Board of Directors
YOUTH & SCHOLARSHIP	John Skinner

STANDING COMMITTEE OBJECTIVES

All committees are required to establish objective, committee membership requirements, budgets (if any), and a committee book to pass on the next active committee. All committees are required to provide the Ways and Means Committee, the President, and the Board of Directors, the committee's budget for the forthcoming year by March 15. Once the budgets are reviewed, approved, and/or discussed, the Ways and Means Committee will generate a GCPHC Budget for the period May 1 through April 30 of the following year.

ADVERTISING COMMITTEE: This committee was established to coordinate "all" advertising copy and negotiate with the APHA and other news media for the best prices.

AWARDS, SPORTSMANSHIP AND BANQUET COMMITTEE(S): This committee may be divided into separate committees from year-to-year at the discretion of the President. Its duties are to coordinate the annual awards banquet including creating an annual theme for the banquet while coordinating location, food, and decoration. The task of acquiring the awards for all awards are also the responsibility of this committee. The Janet Bowen Sportsmanship Trophy is awarded yearly. This committee is to establish guidelines for the awarding of this trophy and choosing the recipient for the yearly banquet.

BYLAWS AND RULES COMMITTEE: The Bylaws and Rules Committee is to annually review the bylaws and rules of the club and recommend changes, if any. The Secretary will send out a copy of the current bylaws and rules to each new and renewing member.

FUTURITY & STALLION SERVICE AUCTION COMMITTEES: These committees are responsible for the annual futurity held in conjunction with the Labor Day Show. The Stallion Breeding Auction is also controlled/maintained by this committee. These committees will continue to be an integral generator of new members, revenues, and increases subscription of stallions to support the futurity. It should direct attention towards obtaining sponsors and other revenue generators for the benefit of the futurity participants. The committee should solicit participation of other state clubs. A three year plan should always be a part of the committee's responsibility. Since this is a money-generating committee, complete financial results are due to the Board of Directors within 60 days of the date of the futurity.

MEMORIALS: This committee has been created to give members as well as other individuals the ability to recognize their deceased friends/loved ones while supporting the Gulf Coast Scholarship Fund. The Chairman/Coordinator of this committee will mail acknowledgements of donations to both the donor and designated contact of the deceased person. This has been an effective fund raising activity for the GC Youth Scholarship Fund.

NOMINATING COMMITTEE: This committee will serve the general membership by nominating candidates for the Board of Directors for the annual meeting to be held in October. Special emphasis should be given to established guidelines in the selection process in order that the talent of the GCPHC is utilized to its fullest.

PROMOTION, MEMBERSHIP AND HOSPITALITY COMMITTEE: Members of this committee will work directly with the Houston Livestock Show Chairperson to keep the GCPHC involved on promoting the club, memberships, and the Paint Horses in our area. The group should plan activities at the club's shows to make exhibitor's feel welcome. The committee should sustain current membership while promoting alternate methods of increasing membership. The objective of this committee should be to offer new methods of increasing membership and interest in the GCPHC.

SCHOLARSHIP COMMITTEE: Members of this committee will review scholarship applications submitted by the deadlines and decide on yearly recipient(s). Revisions to criteria, forms, deadlines, etc. are also the responsibility the committee members.

SHOW AND JUDGES COMMITTEE: The Show and Judges Committee should be responsible for establishing contact with all show managers, facilities, and judges, writing up the contracts, providing hotel and transportation arrangements, and picking up the judges and bringing them to the show grounds. Minimal contact should be encouraged with contestants by escorting the judges throughout the show day, etc. The integrity of the GCPHC requires the ability of all contestants to feel that there is no advantage to GCPHC members being able to receive preferential treatment during GCPHC sponsored shows. Individual Show Committees should totally plan, organize, and manage their club sponsored show. This includes arena arrangements, cattle procurement, advertising through the advertising committee, show bill, insurance, etc. Since this is a money-raising committee(s), complete financial results are due to the Board of Directors within 60 days of the date of each show.

WAYS AND MEANS COMMITTEE: This committee will be responsible for the review of all committee budgets and be signed off on by the chairman of the committee after proper representation by the active committee requesting budget approval. The fiscal responsibility of the committee will be to review the budget and actual expenditures and income from all money making committees. The added responsibility of allocating funds within the clubs for various functions outside of committee while holding the committees to their budgets. In general, all funds coming into the GCPHC and all expenditures supporting the club will be approved, reviewed, and audited by this committee. This committee is comprised of the Board of Directors.

YOUTH COMMITTEE: This committee will serve in an advisory capacity to the Gulf Coast Junior Paint Horse Club.